

# Approval of Secondary Income

Secondary income must be officially approved for all members of the chair. Members are -- to our current knowledge -- officially allowed to work up to 120% in total, so if one has a 80% position, working on four days a week, one could work two more days. If you have been invited to

- teach somewhere
- give a paid talk somewhere
- make a paid book review somewhere
- or sit in a committee where you will be paid for your work You must ask the chair holder for approval in written form.

Information on the approval process can be found online at [this link](#). The form that must be filled can be found on [this link](#).

Once a year, all those who have had secondary income must sign a form that proves the amount of money and tells explicitly whether university resources were used for the work. This form can be found [here](#).

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